

*Never doubt that a small group of thoughtful committed citizens can change the world;  
Indeed, it's the only thing that ever has. -- Margaret Mead*

# Standing Committees

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## Table of Contents

Overview.....	2
Membership and Outreach Committee.....	2
Program Committee.....	2
Communications Committee.....	2
Special Events Committee.....	3
Finance Committee.....	3
Fundraising.....	3
Voter Outreach Committee.....	3
Endorsement Committee.....	4
Nominating Committee.....	4
By-Laws Committee.....	4
Special Committees.....	4
Indivisible Task Force.....	4
Governmental Activism Committee.....	4

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*Newport Beach Women's Democratic Club*

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## Standing Committees

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### Overview

The results of the November 2016 election have produced an unprecedented number of new-to-the-process Democratic Activists in Orange County, once a Conservative bastion in Blue California. We all want to do something to turn the destructive tide taking over our nation and are looking to where we can best impact change.

The Newport Beach Women's Democratic Club (NBWDC) couldn't be more thrilled with the sheer numbers of women expressing interest in NBWDC.

Below are NBWDC Standing Committees. Let us know if there is a committee that sparks your interest. We welcome your input and your help!

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### Membership and Outreach Committee

A strong and effective membership is the backbone of NBWDC. Without it, we would be unable to accomplish our mission and goals.

The Membership and Outreach Committee works in tandem with the Program Committee to develop programs, events and training opportunities for the purpose of recruiting and enrolling new members as well as retaining existing members.

The Committee is responsible for developing and distributing New Member Information **Packets as part of the "New Member" welcome process**, and is responsible for maintaining an accurate and up-to-date NBWDC membership list.

The Committee also leads efforts to reach out to all communities so that the membership reflects the goals and interests of the California Democratic Party, the Democratic Party of Orange County and NBWDC.

### Program Committee

NBWDC Programs are essential in our quest to engage our membership. The Program Committee works in tandem with the Membership and Outreach Committee. Its primary responsibility is to develop and coordinate programs and speakers for each general meeting of the membership. This committee is also responsible for venue selection, foodservice, and special arrangements as needed for effective and successful membership meetings.

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## Standing Committees

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### Communications Committee

NBWDC understands the value and importance of communicating the Democratic message to **the Orange County electorate**. The **Communications Committee's primary responsibility is to brand and market NBWDC** with its members, community organizations, the press and the community at-large. Mediums of communication include newsletters, website and email marketing and social media. The Committee develops a communication strategy for NBWDC membership as issues arise.

### Special Events Committee

The Special Events Committee **organizes NBWDC's participation at the OC Fair, community affairs, rallies, parades and other events** and when NBWDC is a sponsor or participant. The Committee coordinates efforts with other committees and/or clubs when appropriate.

### Finance Committee

Having a healthy bank account allows the NBWDC to further its mission and goals. The Finance Committee works in tandem with NBWDC Treasurer, proposing an annual budget, recommending and developing fund-raising activities and reviewing and monitoring NBWDC expenditures, ensuring they are in line with the annual budget.

### Fundraising

The Fundraising Committee is responsible for planning, coordinating and implementing NBWDC projects for the purpose of raising funds, by overseeing donor outreach and by soliciting contributions. The Fundraising Committee will also coordinate efforts with DPOC events when appropriate.

### Voter Outreach Committee

As we approach 2018, the Voter Outreach Committee will be instrumental in developing a sound strategy for NBWDC to turn out the necessary voters on Election Day. The Committee will work in conjunction with the Democratic Party of Orange County to schedule voter registration and voter outreach training programs for NBWDC members and for training to utilize VAN (Voter Access Network).

## Standing Committees

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### Endorsement Committee

The Endorsement Committee is responsible for vetting candidates for all elected offices seeking the endorsement of NBWDC. Candidates are required to submit a Candidate Questionnaire prior to being considered for endorsement. The Committee will review the candidate information and submit recommendations to NBWDC.

### Nominating Committee

The Nominating Committee, through an established vetting process, submits a slate of NBWDC Officer Candidates to the NBWDC Executive Board for review and approval. The Executive Board then submits the approved candidates to the voting membership at the Annual Meeting.

### By-Laws Committee

The By-Laws Committee is responsible for updating Bylaws when required and for enforcing meeting conduct as set forth by the California Democratic Party, the Democratic Party of Orange County, NBWDC and State bylaws, State Election Code and Roberts Rules of Order (Parliamentarian).

### Special Committees

#### Indivisible Task Force

The Indivisible Task Force is responsible for generating voter engagement and activism aimed at slowing and defeating the Trump Agenda and those members of congress who support it. This task force works in partnership with other Orange County Indivisible Groups.

#### Governmental Activism Committee

The Governmental Activism Committee is responsible for tracking and organizing information, calls for action and requests for help on values and issues NBWDC and the Democratic Party care about and advocate for. This committee watches over local, state and national governmental bodies, and reports actionable information to NBWDC membership.